



Wisconsin Compensation Rating Bureau

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Located at 2200 North Mayfair Road, Wauwatosa, WI 53226

CIRCULAR LETTER 1020 – MARCH 22, 2001

PROCEEDINGS OF THE WISCONSIN GOVERNING COMMITTEE

TO: MEMBERS OF THE BUREAU

Minutes of the Wisconsin Governing Committee meeting held in the premises of the Wisconsin Compensation Rating Bureau, 2200 North Mayfair Road, Wauwatosa, WI 53226 on Wednesday, March 14, 2001. The meeting was called to order at 9:30 A.M. with the following members present:

ORGANIZATION

Society Insurance A Mutual Company, Chair
Fire & Casualty Insurance Company of CT
Fireman’s Fund Insurance Company
Employers Insurance of Wausau A Mutual Company
General Casualty Insurance Company of WI
Secura Insurance Company
Sentry Insurance A Mutual Company
Travelers Insurance Company

Wisconsin Compensation Rating Bureau

REPRESENTATIVE

Rick Levin
Bob Schneider
Jim Vandenberg
Steve Ginsburg
Pete McPartland
Gary Gudex
Bill Swarthout
Alan Carpenter
Todd Owen
Ralph Herrmann
Richard Colvin
Christine Siekierski
Nancy Kierzek
Donna Knepper

Also Present:

Office of the Commissioner of Insurance

Laura Anreasson
Jo LeDuc

The Chairperson read the following opening statement before convening the meeting:

“This Committee meeting has been called to discuss the items of mutual interest and concern to the members of the Wisconsin Compensation Rating Bureau. In accordance with both Federal and Wisconsin State Anti-trust Laws, this Committee is prohibited from any discussion or action which constitutes any form of boycott, coercion or intimidation.”

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1. Each member of the Committee was furnished with a copy of the estimated 2000 year-end budget and a revised 2001 estimated budget. The estimated year-end budget for 2000 reflects an 8% decrease in the approved budget.

Following approval of the revised 2001 Bureau budget, the Committee voted to levy an assessment of \$1,389,317 to cover the Bureau expenses for the second quarter of 2001.

NOTE: Since the direct premium writings of the current calendar year do not become available until the following calendar year, the net direct premium writings of the preceding calendar year shall be used as a temporary basis for the apportionment of this assessment.

2. The usual discussion centering around administrative affairs, occupancy, general expenses, salaries, personnel, etc.

President Herrmann outlined several issues such as:

- Staffing and Structure. The Committee was furnished with a copy of revised organizational charts. The following changes in structure were made:
 - Redefined carrier servicing teams
 - Separated USR/EXR from policy processing teams
 - Renamed Carrier Support Team to Industry Support Team
 - Moved the WWCIP to the Technical Team
 - Filled a vacant position on the Technical Team
 - Moved fining functions to the Administration Services Team
- Website enhancements.
 - Currently developing the “members” area
 - Customer Survey – beginning to receive responses.
- Review of lease options will begin in late March/early April

3. Outstanding Issues

- a. Home Insurance Company’s request for distribution of surplus funds. All disbursements have been made. This item is removed from the agenda.
- b. Hartford Underwriters Insurance Company’s resignation as a Pool servicing carrier. All reassignments have been made and no problems were identified. This item is removed from the agenda.
- c. Workers Compensation Research Institute update. President Herrmann reported that he has received a draft of the Multi-State Analysis. The states included in this analysis are: WI, CA, CT, FL, GA, MA, PA and TX. It is anticipated that a final report may be available sometime in June.

The WCRI will present a summary to the Committee at the May 18, 2001 meeting. The Worker’s Compensation Advisory Council will be invited to attend.

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- d. Alternative Voting Methods. Each member of the Committee was furnished with a draft outline of the voting process to be attached to the Annual Meeting Notice. This item is removed from the agenda.
 - e. Superior National Insurance update. With no further action needed, this item is removed from the agenda.
 - f. The Committee was provided with an update on the Pool activity. The number of new applications being submitted have increased in both volume and average risk size.
 - g. A stock member company has requested to become a member of the Actuarial Subcommittee. This would even-out the Subcommittee representation. The Investment Subcommittee also has a vacancy for a stock company. Nominations to fill these positions will be made at the Annual Meeting.
4. Vice President Siekierski provided the Committee with the following A.C.C.C.T. status report:
- Spectrum
 - ACCCT Website Activity
 - Bureau Entry and Edit Package (BEEP)
 - Policy Entry and Edit Package (PEEP)
 - EDI Project

Donna Knepper
Executive Secretary